

**TEXAS STATE SOIL AND WATER CONSERVATION BOARD
Flood Control Structural Repair Grant Program**

FORM NUMBER: TSSWCB-FC-1A
Effective Date: January 1, 2023

APPLICATION FOR STRUCTURAL REPAIRS

(Dam Repair)

Use this application to request financial assistance for conducting structural repairs on flood control dams as defined by Texas Administrative Code, Title 31, Chapter 529, Subchapter B. Do not use this form to request grant funds to provide a portion of the matching funds required for a federal rehabilitation project or federal Emergency Watershed Protection Program project being performed by the USDA-Natural Resources Conservation Service. Funds for matching rehabilitation projects may be requested by submitting Form Number TSSWCB-FC-2; funds for matching Emergency Watershed Protection Program projects may be requested by submitting Form Number TSSWCB-FC-3.

ADMINISTRATIVE FORM

One Administrative Form must be completed for each application. An individual Technical Form [Form Number TSSWCB-FC-1B] must be completed for each flood control dam for which repair grant funds are requested. The combination of an Administrative Form, all associated Technical Forms, and all other required documentation constitutes a complete application.

Submit completed applications to:
TSSWCB
Attention: Flood Control
1497 Country View Lane
Temple, TX 76504
or: claims@tsswcb.texas.gov

For assistance in completing this application, contact:
TSSWCB Flood Control Department
(254) 773-2250
www.tsswcb.texas.gov/programs/flood-control-program

THIS SPACE FOR TSSWCB USE ONLY

Soil and Water Conservation District (SWCD) information:

Provide the following information for the Soil and Water Conservation District (SWCD) that is a sponsor of the flood control dam or dams that are specified on Technical Forms submitted with this Administrative Form. To request grant funds for dams where another SWCD is a sponsor, complete another Administrative Form and submit it with the appropriate Technical Forms as a separate application.

SWCD Name:	<input type="text"/>		
SWCD Number:	<input type="text"/>	SWCD City:	<input type="text"/>
Chairman First Name:	<input type="text"/>	SWCD Zip Code:	<input type="text"/>
Chairman Last Name:	<input type="text"/>	SWCD Phone Number:	<input type="text"/>
SWCD Address:	<input type="text"/>	SWCD Fax Number:	<input type="text"/>
SWCD Office/Suite Number:	<input type="text"/>	SWCD Email Address:	<input type="text"/>

Authorized Representative information:

Provide the following information for the individual that the SWCD and other sponsors have mutually agreed should be the point of contact for all inquiries the Texas State Soil and Water Conservation Board (TSSWCB) may have regarding this application. The authorized representative must be an individual affiliated with one of the sponsors.

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Organization:	<input type="text"/>		
Address:	<input type="text"/>	Zip Code:	<input type="text"/>
Office/Suite Number:	<input type="text"/>	Phone Number:	<input type="text"/>
City:	<input type="text"/>	Fax Number:	<input type="text"/>
State:	<input type="text"/>	Email Address:	<input type="text"/>

Provide the following information for the additional sponsors of flood control dams for which Technical Forms have been submitted (with this Administrative Form). Space for up to four additional sponsors has been provided below. All sponsors of each flood control dam must be listed below.

Non-SWCD Sponsor #1 information:

Entity Name:	<input type="text"/>	State:	<input type="text"/>
Contact Person:	<input type="text"/>	Zip Code:	<input type="text"/>
Address:	<input type="text"/>	Phone Number:	<input type="text"/>
Office/Suite Number:	<input type="text"/>	Fax Number:	<input type="text"/>
City:	<input type="text"/>	Email Address:	<input type="text"/>

Non-SWCD Sponsor #2 information:

Entity Name:	<input type="text"/>	State:	<input type="text"/>
Contact Person:	<input type="text"/>	Zip Code:	<input type="text"/>
Address:	<input type="text"/>	Phone Number:	<input type="text"/>
Office/Suite Number:	<input type="text"/>	Fax Number:	<input type="text"/>
City:	<input type="text"/>	Email Address:	<input type="text"/>

Non-SWCD Sponsor #3 information:

Entity Name:	<input type="text"/>	State:	<input type="text"/>
Contact Person:	<input type="text"/>	Zip Code:	<input type="text"/>
Address:	<input type="text"/>	Phone Number:	<input type="text"/>
Office/Suite Number:	<input type="text"/>	Fax Number:	<input type="text"/>
City:	<input type="text"/>	Email Address:	<input type="text"/>

Non-SWCD Sponsor #4 information:

Entity Name:	<input type="text"/>	State:	<input type="text"/>
Contact Person:	<input type="text"/>	Zip Code:	<input type="text"/>
Address:	<input type="text"/>	Phone Number:	<input type="text"/>
Office/Suite Number:	<input type="text"/>	Fax Number:	<input type="text"/>
City:	<input type="text"/>	Email Address:	<input type="text"/>

Project Description

Provide a description of the overall project. Include information such as the type of repair(s) needed, the number of flood control dams involved, and the length of time the repair need has been known to the local sponsors. Use this space to narratively provide any additional information the TSSWCB may find useful when considering the importance of this project.

Project Schedule:

Use this space to describe the anticipated length of time, schedule of events, and target completion date for all work to be completed through structural repair grant funds.

Contracting Preferences / Organization of Partners:

Use this space to describe the preferable organization of contracting between the TSSWCB and local sponsors. Specify preferences for which local sponsors should enter into contracts with the TSSWCB for activities such as construction, land rights acquisition, or other allowable activities. The TSSWCB has designed this program to allow for significant flexibility for contracting with different types of local sponsors so that the most appropriate and efficient mechanisms are available for grant funds obligation.

Grant Funds Requested for Design and Construction:

Use this table to summarize the total construction costs for all repair activities specified on each Technical Form submitted with this Administrative Form. List in order of highest local priority to lowest local priority.

NID ID Number	Watershed Name and Site Number	Construction Cost Estimate
1		\$
2		\$
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$

Total Construction Cost Estimate

\$

Anticipated Costs for Purchasing Easements and Land Rights:

Is it anticipated that easements or other land rights will need to be acquired in order to perform the structural repairs identified in this application? Yes No

If "yes," characterize the anticipated type, extent, and cost:

Associate anticipated costs with specific flood control dams if this application addresses more than one dam.

TOTAL ESTIMATED COST OF PURCHASING EASEMENTS AND LAND RIGHTS

\$

Other Costs:

Are any costs other than those related to engineering design, construction, administration, easements, or land rights acquisition anticipated in order to perform the structural repairs identified in this application? Yes No

If "yes," describe the other anticipated costs:

TOTAL ESTIMATED AMOUNT OF OTHER COSTS

\$

ESTIMATED GRAND TOTAL FOR PROJECT:

\$

Priority for Funding:

The general priority order for all funding will be as follows:

1. Providing state matching funds for federal Watershed Rehabilitation or Emergency Watershed Protection projects.
2. Projects deemed to be "essential" projects.
3. Dam repair projects ranked and prioritized in a previous funding cycle for which designs have been prepared but construction funds were not available in the previous cycle.
4. High hazard dam repair projects ranked and prioritized in the current funding cycle.
5. High hazard dam upgrade projects ranked and prioritized in a previous funding cycle for which designs have been prepared but construction funds were not available in the previous cycle.
6. Dam upgrade projects ranked and prioritized in the current funding cycle.
7. Low and significant hazard dam repair projects ranked and prioritized in the current funding cycle.

Funding may be provided for design of the highest priority high hazard dam upgrades in the current funding cycle, but these projects may not be ready for construction funding for about 2 years. When ready for construction, "general priority 5" shown above will be followed to fund construction.

If an application is submitted for state funded upgrade of a dam, and before designs are started that dam receives federal funding to begin the federal rehabilitation process, that dam will no longer be eligible for state funded upgrade. However, when the dam receives federal funding for construction, it will be included in "general priority 1" and prioritized with other federally funded projects to receive matching state funds for construction.

Funding is allocated to dams in the priority order shown above. If the next dam in priority order to receive funds has an estimated cost which exceeds available funds, this dam will be skipped over to fund a lower cost dam for which available funds are adequate. This could occur within a single category, or among several categories.

General Information About Application Process:

TSSWCB has established policy to aid in ranking eligible dam rehabilitation, repair, and upgrade projects for grant funding opportunities for sponsors. TSSWCB staff will accept applications up to the posted deadline and will rank all applications based on this guidance. Applications may be scanned and submitted by email or sent by postal mail. All applications must be received by TSSWCB within the specified time frame to be considered for funding. Applications must be legible and complete with all questions answered and data fields filled, with supporting documentation included if required. If a data field does not apply, enter "N/A". Sponsors must not submit applications for more projects than they can complete within the specified funding cycle. If sponsors wish to apply for both repair and upgrade on the same dam, separate repair and upgrade applications must be submitted for that dam.

Each application will be scored and ranked within its category. All scores will be documented, and projects selected for funding based on available funding and best available project cost data. All sponsors will be notified of how all projects ranked and which projects will be funded for the funding cycle.

In the event the applicant disagrees with the TSSWCB ranked score, the applicants' representative may provide a written request justifying a reevaluation of the ranked score and provide any additional supporting information that was not previously provided in the original application submission. TSSWCB will make the determination if a rescore is warranted. However, protection of life and property (in that order) will be major deciding factors in any deviation from the ranking score system.

For additional details, see "Policy and Procedures Manual" posted on the TSSWCB web page: <https://www.tsswcb.texas.gov/index.php/programs/flood-control-program>

Grant Funds for Administrative Services under 31 TAC 529:

In accordance with Texas Administrative Code, Title 31, Chapter 529, Subchapter B, administrative costs in an amount not to exceed 5% of the total costs for construction, easement and/or land rights acquisition, or other costs approved by the TSSWCB are allowable. Exact administrative fee amounts and the request process will be negotiated between the TSSWCB and selected applicants at the time of contracting.

Sponsor Certification Signatures

31 TAC §529.55 (c) requires that all applications must have certification signatures by authorized individuals from all sponsors identified in the applicable watershed agreement with O&M responsibility for the flood control dam(s) on which repairs are proposed acknowledging and approving the application prior to it being submitted to the State Board for consideration. Certification by signature means the sponsor agrees to cooperate on the project with the other sponsors, may consider entering into a contract with the State Board relating to the project's completion. Where one or more of the sponsors listed on the watershed agreement is no longer formally in existence, the remaining sponsors should contact the State Board prior to submitting an application for additional guidance.

SWCD Signature:

_____	_____
Signature	Date
<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 150px; height: 20px;" type="text"/>
<input style="width: 350px; height: 20px;" type="text"/>	

<p>Non-SWCD Sponsor #1 Signature:</p> <table border="0" style="width: 100%;"> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">Signature</td> <td style="text-align: center;">Date</td> </tr> <tr> <td><input style="width: 250px; height: 20px;" type="text"/></td> <td><input style="width: 250px; height: 20px;" type="text"/></td> </tr> <tr> <td colspan="2"><input style="width: 400px; height: 20px;" type="text"/></td> </tr> </table>	_____	_____	Signature	Date	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 400px; height: 20px;" type="text"/>		<p>Non-SWCD Sponsor #2 Signature:</p> <table border="0" style="width: 100%;"> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">Signature</td> <td style="text-align: center;">Date</td> </tr> <tr> <td><input style="width: 250px; height: 20px;" type="text"/></td> <td><input style="width: 250px; height: 20px;" type="text"/></td> </tr> <tr> <td colspan="2"><input style="width: 400px; height: 20px;" type="text"/></td> </tr> </table>	_____	_____	Signature	Date	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 400px; height: 20px;" type="text"/>	
_____	_____																
Signature	Date																
<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>																
<input style="width: 400px; height: 20px;" type="text"/>																	
_____	_____																
Signature	Date																
<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>																
<input style="width: 400px; height: 20px;" type="text"/>																	
<p>Non-SWCD Sponsor #3 Signature:</p> <table border="0" style="width: 100%;"> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">Signature</td> <td style="text-align: center;">Date</td> </tr> <tr> <td><input style="width: 250px; height: 20px;" type="text"/></td> <td><input style="width: 250px; height: 20px;" type="text"/></td> </tr> <tr> <td colspan="2"><input style="width: 400px; height: 20px;" type="text"/></td> </tr> </table>	_____	_____	Signature	Date	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 400px; height: 20px;" type="text"/>		<p>Non-SWCD Sponsor #4 Signature:</p> <table border="0" style="width: 100%;"> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">Signature</td> <td style="text-align: center;">Date</td> </tr> <tr> <td><input style="width: 250px; height: 20px;" type="text"/></td> <td><input style="width: 250px; height: 20px;" type="text"/></td> </tr> <tr> <td colspan="2"><input style="width: 400px; height: 20px;" type="text"/></td> </tr> </table>	_____	_____	Signature	Date	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 400px; height: 20px;" type="text"/>	
_____	_____																
Signature	Date																
<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>																
<input style="width: 400px; height: 20px;" type="text"/>																	
_____	_____																
Signature	Date																
<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>																
<input style="width: 400px; height: 20px;" type="text"/>																	

Authorized Representative Certification Signature

31 TAC §529.55 (d) requires that each application must identify one individual as the person that will represent all sponsors identified on the application. The authorized representative shall be the single point of contact for all communications regarding an application.

_____	_____
Signature	Date
<input style="width: 150px; height: 20px;" type="text"/>	<input style="width: 250px; height: 20px;" type="text"/>
<input style="width: 450px; height: 20px;" type="text"/>	

Application Organization and Attachments:

A complete application for TSSWCB consideration should be assembled in the following manner.

1. ADMINISTRATIVE FORM (Form Number TSSWCB-FC-1A)
2. ALL APPLICABLE TECHNICAL FORMS (Form Number TSSWCB-FC-1B)
 - 2.(a). FOUR COLOR PHOTOGRAPHS OF EACH REPAIR NEED (after each corresponding Technical Form submitted)
3. OPERATION AND MAINTENANCE AGREEMENT(S) (other than NRCS agreements)
4. ANY ADDITIONAL REPORTS OR INFORMATION (if applicable and available)

Submitting an Application:

Submit completed applications with original signatures to:

TSSWCB
Attention: Flood Control
1497 Country View Ln
Temple, TX 76504
or claims@tsswcb.texas.gov

Assistance in Preparing an Application:

Contact TSSWCB Flood Control Programs
(254) 773-2250 (ask for Flood Control Staff)

OR

Send Email to:

sbednarz@tsswcb.texas.gov
anash@tsswcb.texas.gov

(Send email to all persons for quickest response)